



BOARD OF COMMISSIONERS' AGENDA

Tuesday, October 31, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, October 24, 2017 Board of Commissioners' meeting.

Action: APPROVE the minutes from October 24, 2017.

V. ACTION ITEM(S)

- A. Proclamation 36 of 2017 - Proclaiming November 12-16, 2017 as "Global Entrepreneurship Week-Penn State"

Action: ADOPT Proclamation 36 of 2017.

- B. Check run in the amount of \$209,932.72 dated October 27, 2017.

Action: APPROVE the check run.

- C. Resolution 14 of 2017 - A resolution adopting a Fair Housing Policy, making known the County's commitment to the principle of Fair Housing, and describing actions it shall undertake to further fair housing - Dept. 815.

Action: ADOPT Resolution 14 of 2017.

D. Planning

- i. A Memorandum of Agreement (MOA) between the County and Centre County Housing and Land Trust (CCHLT) for the purpose of designating up to five (5) hours per week of Senior Planner, Linda Marshall's work time for her to provide administrative support to CCHLT. The agreement is for approximately \$11,000 of Act 137 program funds for the period of November 1, 2017 through October 31, 2018 – Dept. 815.
- ii. An update to the Residential Anti-Displacement and Relocation Assistance Plan as required as part of the Community Development Block Grant contracts – Dept. 817.

Action: Add the MOA and updated Residential Anti-Displacement and Relocation Assistance Plan to next week's Consent Agenda

- E. Emergency Management – Hazardous materials response team state certification/re-certification – attachment 3A stating that Eagle Towing will continue to provide hazardous material response coverage for our county. Agreeing that said team would continue to provide as one of the two PRIMARY response teams for the coverage of Centre County until our agreement has terminated.

Action: Add the agreement with Eagle Towing and Recovery to next week's Consent Agenda.

- F. Prothonotary – Contract with RBA Professional Data Systems, Inc. to provide document imaging services to digitize docket books dating from 1800-1994. Phase I of the project will be completed by January 6, 2018 at a cost of \$61,425, which is to be funded by the Records Improvement Fund. The contract total is \$242,433.00 for the completion of 366 docket books – Dept. 223.

Action: APPROVE the contract with RBA Professional Data Systems, Inc.

- G. Emergency Communications – Lease agreement renewal with Gregory S. Brown for the Howard tower site. This agreement is for term of ten (10) years, October 21, 2017 through October 20, 2027 at a cost of \$2,400 per year with an additional \$100 per year during years two (2) through ten (10) of the agreement – Dept. 354

Action: Add the lease agreement renewal with Gregory S. Brown to next week's Consent Agenda.

H. Children & Youth Services

- i. A contract renewal with NHS Pennsylvania to provide foster/residential services for dependent/delinquent youth. The contract total is \$32,715.40 with the source of funding as follows: State \$26,172.32 and County \$6,543.08 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.

- ii. A contract renewal with Avanco International Inc. to provide the Child Accounting and Profile System (CAPS) application service. The contract total is \$24,095 with the source of funding as follows: Federal \$3,855, State \$12,144 and County \$8,096 for the period of October 1, 2017 through June 30, 2018 – Dept. 511.
- iii. A contract renewal with Georgianna Myers Childcare to provide childcare services. The contract total is \$6,000 which is funded as follows: State \$4,800 and County \$1,200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

Action: Add the contract renewals with NHS Pennsylvania, Avanco International, Inc. and Georgianna Myers Childcare to next week's Consent Agenda.

- I. Weights and Measures – Legal action regarding collection of payment for services provided – Dept. 361.

Action: Authorize the Solicitor to proceed with legal action.

- J. Commissioners – A letter of endorsement from Centre County for Mount Nittany Medical Center's grant application to Pennsylvania Commission on Crime and Delinquency (PCCD) regarding the narcan program – Dept. 111.

Action: APPROVE the letter of endorsement to PCCD.

VI. CONSENT AGENDA

Action: APPROVE the items listed on today's Consent Agenda.

- A. Coroner – Contract with Forensic Pathology Associates of Allentown, PA to complete autopsies when the local pathologist is unavailable. The contract total is estimated at \$1,900 for the period of January 1, 2018 through December 31, 2018 - Dept. 212.
- B. Emergency Communications
 - i. Lease agreement renewal with Way Family Farm Limited Partnership. This lease agreement is for the Port Matilda tower site and is for a term of twenty (20) years the period of October 21, 2017 through October 20, 2037 at a starting rate of \$4,000 per year with a yearly escalator of 2% beginning in year two – Dept. 354.
 - ii. Lease agreement renewal with Pine Glen Volunteer Fire Company. This lease agreement is for the Pine Glen tower site and is for a term of twenty (20) years the period of October 21, 2017 through October 20, 2037 at a starting rate of \$2,000 per year with a yearly escalator of 2% starting in year two – Dept. 354.

C. Court Administration

- i. Contract renewal with Stenograph for the writer protection plans, which includes a loner, as needed by four (4) of the Court's court reporters. This plan provides protection to the court reporters machines that are utilized during court hearings. The contract total is \$1,576 for the period for September 19, 2017 through September 18, 2018 – Dept. 271.
- ii. Contract renewal with Timothy and Korena Defuria to provide cleaning services at the Bellefonte Magisterial District Office. The contract total is \$5,720 for the period of January 1, 2018 through December 31, 2018 - Dept. 253.

D. MH/ID & EI – Contract with Twin Lakes Center to provide drug and alcohol services including non-hospital detoxification and non-hospital inpatient rehabilitation. The contract total is estimated at \$5,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.

E. Planning

- i. Submission of an application to the PA Department of Environmental Protection (DEP) for the 2018 Mosquito Disease Control Grant in the amount of \$43,563 for the period January 1, 2018 through December 31, 2018 – Dept. 151.
- ii. Memorandum of Understanding (MOU) for the final land development plan – Hawks Landing Apartments; CCPCDO File No. 107-17. This proposal constitutes a final plan submission showing the development of six (6) residential duplexes (consisting of a total of 12 individual units), a storage building as well as corresponding infrastructure to service the proposed land development activity. Located at the intersection of Glenn Street (T-950) and School Street with the development located primarily and Howard Township and also partially in Howard Borough. This MOU is for the segment of the proposal located in Howard Borough – Dept. 151.

VII. DISCUSSION ITEMS

VIII. RECOGNITIONS

IX. C-NET REQUESTS

X. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

Centre County Government Offices will be closed Friday, November 10, 2017 in observance of Veteran's Day.

XI. EXECUTIVE SESSION REPORT

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XII. PUBLIC MEETING SCHEDULE

Tuesday, October 31, 2017

BOC Meeting – 10:00 AM – Room 146WB

Thursday, November 2, 2017

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, November 7, 2017

BOC Meeting – 10:00 AM – Room 146WB

Thursday, November 2, 2017

Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board – 10:00 AM – Room 146WB AS NEEDED

Tuesday, November 14, 2017

BOC Meeting – 10:00 AM – Room 146WB

XIII. ELECTION ANNOUNCEMENTS

Tuesday, October 31, 2017

Last day to apply for a civilian absentee ballot.

Friday, November 3, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 7, 2017

MUNICIPAL ELECTION

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT